

NURSERY APPLICATIONS

If you have received an offer letter for august 24' and your child is returning to Westhill Nursery, please complete the 2nd page of the letter and return to Mrs Borthwick as soon as possible. We need to know if places are being accepted or declined by today Friday (22nd).

TOYS FROM HOME

Please can we ask that you discourage your child from bringing toys from home to nursery. Recently we have had to remove a number of items that were precious to the children to keep them safe and ensure they were not broken. Please be reassured that there are more than enough resources for the children in the nursery and leaving their own precious toys at home is the safest place for them.

BAGS FOR SOILED CLOTHES

We are currently going through a large supply of nappy sacks, using them to store and transport soiled or wet clothing from the children to home. Could we possibly ask that you all put an empty plastic bag in your child's nursery bag for this purpose. This would be very helpful for us.

DONATIONS

We are looking for a few items you may have spare in your house or wish to donate to the nursery. We have lots of great ideas for experiments and learning experiences for the children but need these items to carry them out. We are super grateful for anything you can give us!

Sandwich bags (various sizes)

Balloons

Glass jars

vinegar

sugar

toothpicks

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Food colouring

• 500ml plastic bottles

plastic straws shaving foam

BOOK EXCHANGE

We are looking forward to our book exchange next week (the 25th to 29th of March). We have not had many books donated but there are a few so please feel free to have a look through what we have and help your child to choose one to take home. The books will be in the Snug Room from Monday next week.

STAY AND PLAY SESSIONS - STILL LOTS OF AVAILABILITY!!

We are delighted to offer our very popular Stay and Play sessions. These will run right through to Friday the 28th of June 24'. The sessions will run every day and you can choose a morning session, 10am to 12pm, or an afternoon session, 1pm to 3pm, depending on what best suits you.

These sessions are offered to all our families, and we welcome (only one adult per family at a time but you are welcome to book more than one session if another family member wishes to join us) Mums, Dads, Grandparents, Aunties, Uncles and any other family members over the age of 16.

Unfortunately, we cannot accommodate siblings during these visits.

During these sessions you will get a taster of what your child gets up to at nursery and how our routines run. You will be on the floor with your child (who will enjoy giving you a tour) and their peers. At the end of your session, we ask for you to complete a short feedback form to support us to improve and evaluate our practice.

If you would like to attend a session, please pop an email to Mrs Borthwick fiona.borthwick@aberdeenshire.gov.uk stating the day and either morning or afternoon session you wish to join. We have a maximum of 2 adults/families per session.

REPORTING ABSENCES

If your child is going to be absent, please either call the nursery 01224 472900 ext 3 (will take you right through to speak to a member of the nursery staff) or email fiona.borthwick@aberdeenshire.gov.uk

DO NOT call or email the school office as we do not have access to the answer machine or school mailbox so will not get your message.

Council and Care Inspectorate guidance stipulates that we must know where every child is who is expected to be in nursery. If we do not receive a call or email, then we

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will work through your emergency contacts list. Policy states that if we do not get an answer then we would contact Social Work and the Police.

Thank you for your support in this matter.

SPECIAL DIETARY REQUIREMENTS

We have new online forms this year to be completed if your child has any dietary requirements, for example, allergies, intolerances, or lifestyle choices. Please follow the link below if your child requires a special diet. Thank you.

https://forms.office.com/e/hDnuMFnpjx

LOST PROPERTY

Lost property is located to the left of the main nursery door at the ramp. You are welcome to come and have a look at any time if you have lost any items.

Please note, any items left during the Easter holidays will be donated to Charity.

WESTHILL NURSERY FACEBOOK PAGE

Keep up to date with the latest info, key dates (Parent Council meetings, pyjama day and the likes!) and get to know other parents and carers. All are welcome, it's a great way to keep in touch and arrange playdates or track down muddled-up jumpers, and we can also share any queries or concerns with the PTA team. Search Westhill Nursery on Facebook to join, or click here:

www.facebook.com/groups/westhillnursery.

PARENT COUNCIL

If you would like to get in touch with Westhill Primary School Parent Council, please use the email below.

wp.parentcouncil@googlemail.com

NURSERY UNIFORM

If you would like to order nursery uniform, please follow the link bellow.

https://www.schoolwearmadeeasy.com/badged-school-uniform/r-w/w/westhill-nursery

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APPROPRIATE CLOTHING

Please ensure your child is appropriately dressed for the weather when they arrive at nursery. If they come to nursery in wellies, then please provide a pair of indoor shoes to change into as wellies are not the comfiest for the children to wear all day. Please ensure they have plenty of warm clothes to go with their jackets, for example, hats, gloves, and scarves. Please also remember to NAME ALL items as this will make it much easier for us to find should they get lost.

NURSERY DAYS

Westhill Nursery is open from 8am to 6pm Monday to Friday, 50 weeks of the year. The nursery will close to the children on in-service days, occasional days and public holidays as well as for 2 weeks at Christmas. We offer two sessions a day morning session 8am to 1pm and afternoon session 1pm to 6pm.

For your convenience and to offer you flexibility, we have a soft start and finish at either end of the sessions as follows:

Morning session – drop off between 8am and 9am

1pm pick up – collect between 12.45 and 1pm (please no later than 1pm as we have more children arriving for the afternoon session)

1pm drop off – drop off from 1 to 1.15pm

All children in afternoon/full day sessions – pick up from 3.15pm to 5.55pm

Each day you arrive with your child you will be asked who is collecting them and at what time. If this changes during the session, PLEASE DO get in touch with us and let us know by calling 01224 472900 and pressing for ext 3 which will take you right through to speak to a member of the nursery team.

DATES FOR YOUR DIARY

- Friday 29th March GOOD FRIDAY PUBLIC HOLIDAY – nursery closed to all
- Monday 1st to Friday 12th April EASTER HOLIDAYS – only all year children attend.
- Monday 6th May
 MAY DAY PUBLIC HOLIDAY no children attend.
- Monday 8th July to Friday 9th August SUMMER HOLIDAYS – only all year children attend.

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(week of 12th to 16th Aug Staff only, no children)

- Monday 19th August IN-SERVICE DAY - no children attend
- Tuesday 20th August **NEW TERM BEGINS**

Mrs Fiona Borthwick and the nursery staff. 😊



fiona.borthwick@aberdeenshire,gov.uk

01224 472900 (ext 3)